Scouts
Worcester

Scouts Worcester
Annual General Meeting 2024

Date: 24 September 2024
Venue: Royal British Legion, Claines.
7.06 – 7.38pm

Attendees: Derek Simmonds (District Chair) Stuart Bowan, Brian Jenkins, Lucy Barkas, Sue Ranscombe, Carol Sylvester, Charles Schofield, Owen Williams, Claire Witton, Victoria Bayley & Matt Bayley 12th, Alan Griffiths 10th, Eleanor Cadman 8th, Meg Larner, Phil Capewell 20th, Matt Wattis A&W, Jamie Sandison H&W, Fern Fellowes Day, Chris Day 8th Inca, Kathy Fletcher 2nd, Paul Howard 5th, Josh Capewell 20th, Josh Sanders, Nicki Richardson Jack.

Apologies: Helen Hill, Andy Hopkins, Steve Eddies, David Tyrell, 6th Worcester

AGM Minutes

1. Welcome and Introductions and Apologies for Absence

Derek Simmonds Chair of Worcester Scouts welcomed everyone to the meeting at 7.06pm. The Chair highlighted what a proud moment to witness the St Georges day parade this year and thanked all of those involved in creating such a positive and vibrant event and a testament to all the leaders and volunteers.

The Chair listed the members present and noted receipt of five apologies (listed above).

2. Governance Topics

The Chair referenced we would use this part of the meeting to make sure the Charities foundations are in good order.

2.a. Approve the minutes of the Annual General Meeting held on 23rd September 2023

The Chair noted that Trustees received by email the Minutes of last year's AGM held on 23 September 2023 and put forward that these minutes had been read. Council members were invited to vote to approve the Minutes, and the Chair confirmed that the Minutes of the AGM held on 23 September 2023 were APPROVED.

2.b. Resolution 1 Adopt the model constitution from Policy, Organisation and Rules (POR)

The Chair invited council to adopt the model constitution from Chapter 5 of Policy, Organisation and Rules.

Lucy Barkas Proposed and Mag Larner seconded. The Chair confirmed adoption of the model constitution APPROVED

2.c. Resolution 2 Agree the number of members that may be appointed to the Trustee Board

The Chair noted the outgoing Trustee Board recommended that a maximum of eleven people are appointed, consisting of seven elected Trustees, two ex -officio members and the option for a further two co-elected should a knowledge or skills gap be apparent as part of the transformation agenda.

Lucy Barkas proposed the recommendation and Meg Larner seconded the motion. The Chair confirmed as APPROVED.

2.d. Resolution 3 Agree the quorum for future meetings of the Trustee Board

The Chair noted the outgoing Trustee Board recommended the quorum should be set at five people for nine trustees and move to six for eleven trustees.

Lucy Barkas proposed approval and Nicki Richardson Jones seconded the motion. The Chair confirmed as APPROVED.

2.e. Approve appointed and community members of the District Scout Council

The Chair noted the District Scout Council can admit other people to membership and advised that all 15 AGM guests are nominated as District Scout Council members as well as the ex officio list in POR Rule 5.5.4.

Lucy Barkas proposed for approval and Meg Larner seconded the motion. The Chair asked for a show of hands and confirmed as APPROVED.

2.f. Note the District's financial year

The Chair advised the Worcester District charity's financial year is 1 April to 31 March.

3. Review of the Previous Year

3.a. The District Lead Volunteer's review of Scouts in the Worcester District

The Chair asked the outgoing District Commissioner to present their Annual Review. Lucy Barkas summarised the year highlighted on Page 3 of the Annual Report.

3.b. Receive and consider the Annual Report of the District Trustee Board including the annual Statement of Accounts

The Chair noted the accounts have been submitted and are to be forwarded to an Independent Examiner subject to nomination at the present AGM, noting the nomination from last year stepped down. The Chair advises to adjourn section 3.b. for Trustee approval to an EGM, to allow grace time for approval of accounts.

Stuart Bowen proposed the recommendation and Lucy Barkas seconded the motion. The Chair asked for a show of hands and confirmed as APPROVED.

The Chair invited the District Treasurer to give their explanation of the Statement of Accounts. Stuart Bowen summarised the Financial Annual Report, highlighted on page 4 of the Annual Report.

4. Making Appointments

The Chair introduced this part of the meeting to organise the set-up of the charity until the next AGM. Its purpose to appoint a Trustee Board to oversee good governance for the charity over the next year.

4.a. Appoint the Independent Examiner

The Chair highlights the nomination for the independent examiner as Liz Brevitt from Kendall Wadley.

Treasurer Stuart Bowen proposed the nomination for both FY23/24 and FY24/25 and Lucy Barkas seconds the motion. The Chair asked for a show of hands and confirmed as APPROVED.

4.b. Appoint members of the District Trustee Board,

The Chair explained there is an open selection process agreed by the Trustee Board. The recommendation to the District Scout Council is that the following individuals should be appointed as elected members of the District Trustee Board.

Lucy Barkas proposes the recommendation and Meg Larner seconds the motion. The Chair asked for a show of hands and confirmed as APPROVED.

- Sue Ranscombe
- Carol Sylvester
- Stuart Bowen (Treasurer)
- Andy Hopkins
- Callum Waters
- Owen Williams

District Commissioner Lucy Barkas proposed Derek Simmonds continue his term as District Chair and Meg Larner seconded. Lucy asked for a show of hands and confirmed as APPROVED.

4.c. Appoint ex officio members to the Trustee Board

The Chair noted the following individuals represent ex officio roles: Lucy proposed the recommendation and Meg Larner seconded the motion. The Chair asked for a show of hands and confirmed as APPROVED.

- Brian Jenkins as District Lead
- Charles Schofield as District Youth Commissioner

4.e. Nominate representatives of the District Scout Council to represent the District on the County Scout Council

Brian Jenkins proposes Josh Sanders as the nomination and Lucy Barkas seconds. The Chair asked for a show of hands and confirmed as APPROVED.

The Chair thanked the Trustees for their continued support and work during the year, and particularly those members who are standing down – Helen Hill, Steve Eddies and Lucy Barkas.

5. Closing Remarks

The Chair outlined the next steps to receive and consider the accounts for 2023/24 and proposed an EGM date of Monday 30th September and time to be confirmed, for Trustees to sign off.

Lucy Barkas proposes the recommendation and Meg Larner seconds. The Chair asked for a show of hands and confirmed as APPROVED.

The Chair thanked everyone for their attendance and closed the AGM at 7.38pm